

QUARTERLY FINANCIAL REPORT
of
SUBORDINATE TEMPLES, DAUGHTERS OF I.B.P.O.E. of W., Inc.



SECRETARIES WILL PLEASE READ THIS FORM
 CAREFULLY AND COMPLY WITH REQUIREMENTS

..... Temple No.

.....
 Number & Street City State Zip Code

1. A Tax of \$3.00 per member is due at the beginning of EACH QUARTER.
2. Quarters are due and payable as follows:
 NOTE: FIRST QUARTER, OCTOBER THIRD QUARTER, APRIL
 SECOND QUARTER, JANUARY FOURTH QUARTER, JULY Year
3. Password is issued quarterly, but will not be sent unless the report form is properly filled out and the correct amount of taxes are paid.
4. Tax Payments are NOT to be paid in advance of the Quarter in which they are due.
5. This report shall be signed by the Daughter Ruler, and the Daughter Secretary and the Temple Seal attached.
6. The Books of the Grand Daughter Secretary will close May 31st.

To the Grand Daughter Secretary:

We enclose herewith a money order or check in the amount of \$.....

Fill in quarter for which you are reporting beginning October ; January ; April ; July ; itemized as follows:

Quarterly Tax for (.....) financial members @ \$3.00 each

Supplies

Non-Representation Fee for the Year..... \$.....

Total for Taxes, Supplies and Non-Representation \$.....

Total for Departments (Specify Departments)..... \$.....

Grand Total..... \$.....

Given under our hand and seal the day of 20.....

..... D.R. Address

City..... State..... Zip.....

..... F.S. Address

City..... State..... Zip.....

..... Treasurer Address

City..... State..... Zip.....

FOR HOME OFFICE USE ONLY

Date..... Checked.....

..... Cash.....

Check..... Receipt.....

..... Posted.....

M/O..... Open File.....

..... Amount.....

Date of Meeting.....

Place of Meeting.....

Hour of Meeting.....

Mail this report to the Office of
MRS. MARGARET D. SCOTT
Grand Daughter Ruler
 1358 Burnet Avenue
 Union, NJ 07083

